PROSPECTUS: 2024-2025

HAZI A. K. KHAN COLLEGE

ESTD: 2008

Affiliated to the University of Kalyani
Hariharpara, Murshidabad, West Bengal, 742166
Website: www.haziakkhancollege.ac.in
E-mail Id: haziakkhancollege@gmail.com

Hariharpara, West Bengal, India
2CV8+C7W, Hariharpara, West Bengal 742166, India
Lat 24.043785°
Long 88.415834°
14/12/23 01:06 PM GMT +05:30

Hariharpara, West Bengal, India
2CV8+C7V, Hariharpara, West Bengal 742166, India
Lat 24.043828°
Long 88.415993°
08/09/23 11:44 AM GMT +05:30

Hariharpara, West Bengal, India
Water Tank More, P.O & P.S:- Hariharpara, Near:- Hariharpara College, 2CV8+CC7, Hariharpara, West Bengal 742166, India
Lat 24.043617°
Long 88.416074°
14/12/23 01:09 PM GMT +05:30

Hariharpara, West Bengal, India
Water Tank More, P.O & P.S:- Hariharpara, Near:- Hariharpara College, Hariharpara, West Bengal 742166, India
Lat 24.043533°
Long 88.416216°
01/09/23 02:23 PM GMT +05:30

Contents

বিশেষ সুযোগ-সুবিধা সমূহ

- সুদক্ষ ছাত্র দরদী প্রশাসন ।
- পর্যাপ্ত যোগ্য শিক্ষক – শিক্ষিকা মণ্ডলী ।
- সুসঙ্গত ও আধুনিক পরিকাঠামো (পর্যাপ্ত টয়লেট, লিফট, গ্যারেজ, স্যানিটারি ন্যাপকিন, ভেন্ডিং মেশিন সহ) ।
- **একাধিক স্মার্ট ক্লাসরুম (audio-visual) ।**
- **Library (AC), N-LIST & Online Public Access Catalogue (OPAC).**
- **Add-on Courses / Value added Course / Certificate Course** এর সুবিধা।
- সম্পূর্ণ বিনামূল্যে বিভিন্ন বৃত্তিমূলক প্রশিক্ষণ।
- ছাত্র-ছাত্রীদের জন্য সুসজ্জিত ক্যান্টিন ।
- সমস্ত রকম স্কলারশিপের নিশ্চয়তা (যেমন কন্যাশ্রী, ঐক্যশ্রী ও অন্যান্য) ।
- সংখ্যালঘু ছাত্রীদের জন্য সরকারী হোস্টেল (কলেজ ক্যাম্পাসের মধ্যে) ।
- **Faculty Exchange** এর মাধ্যমে ভিন্ন কলেজের বিশেষজ্ঞ শিক্ষক–শিক্ষিকা দ্বারা পঠন পাঠন ব্যবস্থা ।
- ক্যাম্পাসের ভিতর ছাত্র-ছাত্রীদের CCTV র নিরাপত্তাব্যবস্থা।
- ছাত্র-ছাত্রীদের জন্য **Free Wi Fi** এর ব্যবস্থা।
- ছাত্র-ছাত্রীদের জন্য পৃথক Common Room ।
- ছাত্র-ছাত্রীদের জন্য পৃথক ব্যায়ামাগার (**Multigym**) ।
- ছাত্র-ছাত্রীদের জন্য **আর্সেনিক মুক্ত বিশুদ্ধ পানীয় জলের ব্যবস্থা** ।
- ক্যারাটে ও যোগা প্রশিক্ষণ।
- Ragging Free ক্যাম্পাস
- আধুনিক সেমিনার কক্ষে নিয়মিত সেমিনার ও সাংস্কৃতিক অনুষ্ঠানের ব্যবস্থা।
- জাতীয় সেবা প্রকল্প (NSS) সম্বন্ধীয় কার্যাবলী।
- শিক্ষার মনোরম পরিবেশ।
- **Mushroom Cultivation, Seed Bank, Herbal Garden-"Ayurekha", Vermicomposting, Rainwater Harvesting, Groundwater Recharging** এর ব্যবস্থা ।

History of the College:

Hazi A K Khan College is the lone representative institution of Higher Education at Hariharpara, a Block within Berhampore Sub-Division of Murshidabad District in West Bengal. This rural Block is considered as a Community Developing one as per administrative perspective, with a population of 2, 57,571 (Census, 2011), where minorities form 80.70%. The catchment area of the educational institutes here, include adjacent agricultural locale at large, with a little proportion of small scale industrial area. The Block was endowed with a considerable number of Primary, Secondary and Higher Secondary Institutions. But no institution was there to cater further education for the young aspirant stakeholders; predominantly the girls.

The idea was initially conceived by a local visionary, fond of education; honourable Hazi Abdul Kader Khan who donated 1.82 acre of land to set up a college with a dream to explore dreams of thousands, who had to travel a long way to acquire higher education or to discontinue it midway. Afterwards, some local robust persons took timely initiatives in framing required Society Registration and completed other formalities with the Government. The long-cherished dream came true in 2008, when Hazi A K Khan College started its journey at Hariharpara High School getting affiliation from University of Kalyani with Honours and General Courses in some traditional disciplines in Arts. Very soon the institution was shifted to the present location set up partly by Government aids along with generous donations from local people and people's representative. Primarily, the focus was on nurturing excellence in the local young, who would be mentored to achieve success in their later professional and entrepreneurial ventures and lead a decent life.

With the increase of enrolment of students, requisition for Full-time Teachers was palced accordingly before WBCSC by the then Acting Principal. From 2016, the college was provided Full Time Teachers. Gradually, a Governing Body was formed in 2019 replacing the Managing Committee / Administrator.

The college has witnessed a paradigm shift in all respect since 2021, with the joining of the first permanent Principal Dr. Goutam Kumar Ghosh who has been engaging in shaping the college towards a model institution. Besides the erstwhile building, the college has got a well-architected annexed building from Department of Minority Affairs, Government of West Bengal. Now the three winged building equipped with 29 theory Class Rooms, 2 Lab Rooms (2 for Department of Geography), 4 ICT enabled Class Rooms, 1 well equipped Conference Room, 1 Auditorium with modern amenities, 1 Central Library with OPAC and N-LIST facility favoring separate transactional facilities for teachers and students, separate canteen for students and teachers, separate Common Rooms for Girls and Boys, 3 Parking Places for students and staff, enough modern toilets for girls, boys and staff, a hostel for minority girls ,
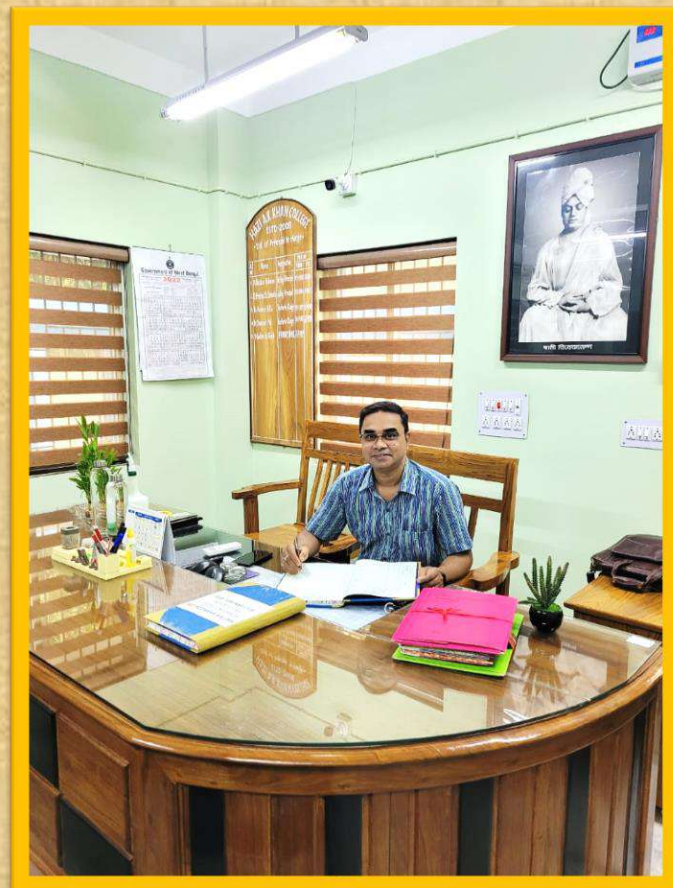
facilities for the disadvantaged persons and a marvelous garden ; 'Gul Bagicha' has made the college an ideal place to impart collegiate education. Besides, to craft the career of the students and to turn them self-reliant, professional courses have been introduced . Further, the college authority is planning to set Arsenic free water supply, Multi Gymnasium, Fully digitised Central Library, Departmental Library, Indoor Games Unit and to adopt some innovative steps in acdemic and adminstative arena to promote all round development of the students .

After twelve years of establishment, the college is trying to emerge as a centre of all-round development of students. Result of students in University Examinations is satisfactory. Students are respectful, obedient and believe in the tradition of peace and communal harmony that the college is proud of. Now, the college is a conglomeration of about 1500 students, an proficient Principal, 10 young energetic assistant Professors, 21 proficient State Aided College Teachers, 7 skillful permanent Non-teaching staff, one casual Librarian, 2 casual Group D to deal with smooth conduction of academic and administrative activities . At present ten academic departments in Arts are there, out of which nine have Major Courses.

From the Principal's Desk

Our endeavour at Hazi A. K. Khan College, since its inception on 8th September, 2008, is to uphold the noble ideas, values and rich culture bequeathed upon us by the founder of the college, respectable Hazi Abdul Kader Khan. We strongly believe that quality education is the key to progress and success. We aim at spreading collegiate education among the economically challenged and minority community students of the area and concurrently enriching our children, especially the girls, with a modern outlook that inculcates curricular understanding and job-oriented skills. We have a bouquet of facilities that definitely benefit our students.

The college is engaged in disseminating knowledge and promoting all-round development of the students by increasing their knowledge base as well as by creating awareness about their social and cultural milieu, exercising all the resources we have. Our illustrious teachers, the non-teaching staff and, above all, the Governing Body are devoted to nurture and endorse this comprehensive approach. I believe in 'we feeling' and feel that no matter whichever rank or position each one of us belong to, we must always be able to revere every person's dignity with respect, trust, empathy and cooperative attitude. The college continues to sustain and develop an order of individuals, enriched with true education, who will be global in outlook, national in ethos and at the same time reverent to local duties and commitments. It is our honest hope that with the help and co-operation of everyone we shall continue our journey towards academic excellence.

Welcome, be a part of our beloved HAKKC family!

Dr. Goutam Kumar Ghosh
Principal
Hazi A. K. Khan College

Page: 04

Vision

The fundamental vision of the college is to meet the educational aspirations of local youths by providing opportunities for higher education while concurrently acting as a catalyst for the enhancement of the surrounding society. The college is dedicated to nurturing responsible citizenship among local youth, characterized by a global perspective, steadfast adherence to national values, and a commitment to the preservation of local culture and tradition.

Mission

To consummate the vision so framed, the college aims at

1. Arranging proper and adequate academic and physical infrastructure conducive to learning.
2. Providing quality education enriched with national value system and local culture to its stakeholders for their overall development.
3. Creating an environment that can foster meaningful and symbiotic relations with administration, faculty, staff and students.
4. Fostering integrated teaching-learning to a matrix of co-curricular activities to sustain and develop an order of complete individuals.
5. Taking care of economical upliftment of the first-generation learners of the areas around.
6. Taking suitable measures for empowerment of its female students.
7. Exploring education beyond its conventional arena towards a broader spectrum; in society service.
8. Prioritizing skill development aimed at securing local employment opportunities for students, thereby contributing to the economic growth and sustainability of the region.

Objectives

1. To strive to make the institution one of the best colleges in Murshidabad as well as in West Bengal by defining and pursuing a clear institutional vision and strategic plan.
2. To ensure transparency and just and fair College administration by avoiding partial or discriminatory treatment of students
3. To adopt innovative teaching-learning mechanisms and continuous and fair evaluation methods to enhance the educational experience.
4. To provide a segregation free campus by implanting zero tolerance on ragging, sexual harassment and gender discrimination.
5. To enrich the curriculum with value-added courses, certificate courses and experiential learning opportunities to prepare the students for future challenges.
6. To empower female students by providing amenities such as napkin vending machines, certificate courses on self-defence and tailoring, separate common rooms, child care rooms, and other facilities to support their holistic development.
7. To promote active community engagement through the National Service Scheme (NSS) and other outreach programs.
8. To continue environmental awareness and protection initiatives and create a green, sustainable campus that provides a healthy and conducive learning environment.
9. To encourage and recognize faculty publications, research projects, and academic achievements and to empower faculty through policies on development, appraisal, and welfare.
10. To build and maintain collaborations with other institutions, industries, NGOs and research organizations.
11. To provide state-of-the-art physical facilities, including classrooms, laboratories, and libraries.
12. To ensure comprehensive digital library resources to support learning.
13. To offer comprehensive student support services, including counseling, career guidance, and health services.
14. To track and support student progression to higher education, employment, and entrepreneurial ventures.
15. To encourage student participation in extracurricular, co-curricular, and sports activities to nurture holistic development.
16. To actively engage alumni and leverage their contributions for institutional development.
17. To establish a robust feedback system for continuous improvement.

Profile of the College

- ❖ Established on 8th September, 2008.
- ❖ Co-educational institute affiliated to University of Kalyani offering **Certificate, Diploma, UG, UG Honours without Research and UG Honours with Research Courses.**
- ❖ Academic activities of the college are guided by the **new Curriculum and Credit Framework for Undergraduate Programmes** form of **NEP 2020** from the academic year 2023-24 onwards, following the instructions and guidelines of the University of Kalyani, with the Semester mode (6 months each) of Curriculum Division and Examination.
- ❖ Total area of the college campus **1.82** acres.
- ❖ Teaching Faculty Members: **32**

Teachers	Male	Female	Total
1. Full Time Teachers	07	04	11
2. SACT-I	11	00	11
3. SACT-II	09	01	10

- ❖ Non-Teaching Faculty Members: **10 (Full Time-07, Part Time-01, Casual-02)**
- ❖ The College offers **Major** in the following Nine subjects: Bengali, English, Arabic, History, Geography, Philosophy, Education, Political Science and Physical Education.
- ❖ The College offers **Minor** in the following tenth subjects: Bengali, English, History, Philosophy, Education, Political Science, Arabic, Sanskrit, Defence Studies and Physical Education.
- ❖ Parking Space: **03 (Two for Staffs & One for Students)**
- ❖ No. of Theory Class Room: **29**
- ❖ No. of Smart Class Room and Research & ICT Room: **03+01**
- ❖ No. of Conference Room: **01**
- ❖ No. of Computer Lab.: **01**
- ❖ No. of Geography Lab.: **02**
- ❖ Rooms, other than Class Rooms: **18 (With 10 attached toilets)**
- ❖ No. of Toilet: **21** (for female students), **41** (for male students), **10-M, 07-F** (for Staff).
- ❖ No. of Library Books: **8715**
- ❖ No. of Students' Common Room: **01**(for female students), **01** (for male students)
- ❖ No. of Aqua guard & Arsenic free drinking water: **12**
- ❖ No. of Hostel: **01**(for Minority Girl students), including 20 toilets.

Governing Body

Hazi A. K. Khan College is under the Govt. of West Bengal & the Principal is the administrative head of the college. Like all government aided colleges, the college has a governing body in accordance with the government rules. The present members of the Governing Body are:

1.	Hatemul Islam	President
2.	Dr. Goutam Kumar Ghosh [Principal]	Secretary
MEMBERS		
3.	Jillar Rahaman	Government Nominee
4.	Arindam Upadhyay	Government Nominee
5.	Khodabox Khan	Government Nominee
6.	Dr. Soma Mukhopadhyay	University Nominee
7.	Dr. Sukanta Biswas	University Nominee
8.	Dr. Krishnendu Munsi	Teachers' Representative
9.	Dr. Pulokes Mandal	Teachers' Representative
10.	Dr. Bidisha Munshi	Teachers' Representative
11.	Hasanul Islam	Non-Teaching Staff's Representative

Teaching Staff

Principal

Name	Designation	Qualifications
Dr. Goutam Kumar Ghosh	Principal	M.A., B.Ed., Ph.D.

Department of Bengali

Sl. No.	Name	Designation	Qualifications
1.	Dr. Pulokes Mandal	Assistant Professor	M.A., B.Ed., Ph.D. (H.O.D.)
2.	Dr.Nanigopal Malo	Assistant Professor	M.A., Ph.D.
3.	Injamamul Haque	SACT-II	M.A., B.Ed.
4.	Abdur Razzak	SACT-I	M.A., B.Ed.

Department of English

Sl. No.	Name	Designation	Qualifications
1	Samim Aktar Molla	Assistant Professor	M. A., M.Phil. (H.O.D.)
2	Dr. Bidisha Munshi	Assistant Professor	M.A., Ph.D.
3	Bahadur Biswas	SACT-I	M.A.

Department of Education

Sl. No.	Name	Designation	Qualifications
1	Dr. Krishnendu Munsi	Assistant Professor,	M.A. (Edn), M.A. (Eng.), B.Ed., Ph.D. (Edn) (H.O.D.)
2	Dr. Arun Kumar Singha	Assistant Professor	M. A., M.Phil., Ph.D.
3	Md Faruk Sk	SACT- II	M.A.
4	Md Ismile Hoque	SACT -I	MA , B.Ed.
5	Mithun Saikh	SACT –I	M.A., B.Ed.

Department of History

Sl. No.	Name	Designation	Qualifications
1	Dr. Piyali Dan	Assistant Professor	M.A., Ph.D. (**H.O.D.**)
2	Dr. Chandrani Pal	Assistant Professor	M.A. (Ancient Indian History and Culture), M.A.(Museology), Ph.D.
3	Aniket Sarkar	SACT- II	M.A., B.Ed.
4	Badsa Khan	SACT- II	M.A., B.Ed.
5	Kishor Sarkar	SACT- I	M.A., B.Ed.

Department of Geography

Sl. No.	Name	Designation	Qualifications
1	Protyus Kumar Ghosh	SACT-I	M.Sc., B.Ed. (**H.O.D.**)
2	Parimal Karmakar	SACT-I	M.Sc., B.Ed.
3	Bubai Ghosh	SACT-I	M.Sc., B.Ed.

Department of Philosophy

Sl. No.	Name	Designation	Qualifications
1	Dr. Goutam Kumar Ghosh	Associate Professor & Principal	M.A., B.Ed., Ph.D.
1	Dr. Munmun Dutta	Assistant Professor	M.A., M.Phil., B.Ed., Ph.D. (**H.O.D.**)
2	Emanuel Hansda	Assistant Professor	M.A., M.Phil.
3	Md Selim Hoque	SACT-I	M.A.
4	Asmin Saikh	SACT-I	M.A., B.Ed.

Department of Political Science

Sl. No.	Name	Designation	Qualifications
1	Safail Hossain Shaikh	SACT- II	M.A., B.Ed. **(H.O.D.)**

Department of Physical Education

Sl. No.	Name	Designation	Qualifications
1	Sanjit Kumar Roy	SACT-II	M.P.Ed. **(H.O.D.)**

Department of Sanskrit

Sl. No.	Name	Designation	Qualifications
1	Debdyuti Chakraborty	SACT-I	M.A., B.Ed. **(H.O.D.)**

Department of Environmental Studies

Sl. No.	Name	Designation	Qualifications
1	Mahamaya Ghosh	SACT-II	M.A., B.Ed.

Department of Arabic

Sl. No.	Name	Designation	Qualifications
1	Md Rezaul Karim Khan	SACT-II	M.A. **(H.O.D.)**
2	Md Nababjani	SACT-II	M.A., B.Ed.
3	Abdur Rahman	SACT-II	M.A., B.Ed.

Department of Defence Studies

Sl. No.	Name	Designation	Qualifications
-	Vacant	-	-

Library

Sl. No.	Name	Designation	Qualifications
1	Kismot Sk	Librarian (Casual)	M.LIS.
2	Mehbub Murshid Khan	Library Peon (Casual)	B.A.

Non-Teaching Staff

Sl. No.	Name	Designation	Qualifications
1	Sri Atin Ghosh	Accountant	B.A.
2	Sri Prolay Kumar Saha	Cashier	M.Com.
3	Jamila Khatun	Clerk	B.A.
4	Alauddin Biswas	Typist	H.S.
5	Hasanul Islam	Peon	M.A.
6	Sri Sukumar Biswas	Peon	M.P.
7	Aminur Jaman	Guard	M.P.
8	Sri Ranjit Kumar Das	Part-Time Sweeper	M.P.

New Curriculum and Credit Framework for Undergraduate Programmes (NEP 2020)

Types of Courses:

Courses in a programme may be of eight kinds:

1. **Major:**

   Major discipline is the discipline or subject of main focus and the degree will be awarded in that discipline. It would provide the opportunity for a student to pursue in depth study of a particular subject or discipline.

2. **Minor:**

   Minor discipline helps a student to gain a broader understanding beyond the major discipline. For example, if a student pursuing an Economics Major obtains a minimum of 12 Credits from a bunch of courses in Statistics, then the student will be awarded B.A. degree in Economics with a Minor in Statistics.

3. **Multidisciplinary Course:**

   All UG students are required to undergo 3 introductory-level of courses. These courses are intended broaden the intellectual experience and form part of liberal arts and science education. Students are not allowed to choose or repeat courses already undergone at higher secondary level (12th Class) in the proposed Major and Minor stream.

4. **Ability Enhancement Courses (AEC):**

   Students are required to achieve competency in a Modern Indian Language (MIL) and in the English language with special emphasis on language and communication skills. The courses aim at enabling the student acquire and demonstrate the core linguistic skills, including critical reading and expository and academic writing skills, that help students articulate their arguments and present their thinking clearly and coherently and recognized the importance of language as a mediator of knowledge and identity.

5. **Skill Enhancement Course (SEC):**

   These courses are aimed at imparting practical skills, hands- on training, soft skills etc. to enhance the employability of student. The institution may design courses as per the students' needs and available institutional resources.

6. **Value Added Course (VAC):**

It is common to all UG students. University of Kalyani offer Environmental Education as a Value Added Course (VAC) for 1st semester students.

Environmental Education: The course seeks to equip students with the ability to apply the acquired knowledge, skills, attitudes and values required to take appropriate actions for mitigating the effects of environmental degradation, climate change, pollution, sustainable development and living etc.

7. **Summer Course:**

A key aspect of the new UG programme is induction into actual work situations. All students will also undergo internships or Apprenticeships in a firm, industry or organization or Training in labs with faculty and researcher in their own or other HEIs/ research institutions during the summer term. Students who wish exit after the first two semesters will undergo a 4 credit work based learning / internship during the summer term in order to get a UG certificate.

8. **Research Project / Dissertation:**

Students choosing a 4 – Year Bachelor's degree (Honours with Research) are required to take up research projects under the guidance of a faculty member. The students are expected to complete the Research Project in the eighth semester. The research outcomes of their project work may be published in peer- reviewed journals or may be presented in conferences / seminars or may be patented.

Minimum Credit Requirements to Award Degree (with Honours / Honours with Research) under Each Category (as per the Course structures issued by the University of Kalyani)

Sl. No.	Board Category of Courses	Credit Requirement
1	Major (Core)	90+2
2	Minor Stream	32
3	Multidisciplinary	09
4	Ability Enhancement Courses (AEC)	08
5	Skill Enhancement Courses (SEC)	09
6	Value Added Courses Common for UG Degree(s)	08
7	Research Project / Dissertation	12
Total		**170**

Note: Honours students not undertaking Research will take 3 courses for 12 credits in lieu of Research Project / Dissertation.

UG Certificate:

Students who opt to exit after completion of the first year and have secured 40 credits will be awarded a UG certificate, if in addition, they complete one vocational course of 4 credits during the summer vacation of the first year. These students are allowed to re-enter the degree programme within 3 years and complete the degree programme within the stipulated maximum period of 7 years.

UG Diploma:

Students who opt to exit after completion of the second year and have secured 80 credits will be awarded the UG diploma, if in addition, they complete one vocational course of 4 credits during the summer vacation of the second year. These students are allowed to re-enter within a period of 3 years and complete the degree programme within the maximum period of 7 years.

3 Year UG Degree:

Students who is to undergo a 3 - year UG programme will be awarded UG degree in the Major discipline after successful completion of 3 years, securing 120 credits and satisfying the minimum credit requirement.

4 Year UG Degree (Honours) without Research:

A four - year UG Honours degree in the major discipline will be awarded to those who complete a 4- year degree programme with 160 credits and have satisfied the credit requirements.

4 Year UG Degree (Honours) with Research:

Students who secure prescribed marks (given by Kalyani University) and above in the first six semesters and wish to Undertake research at the undergraduate level can choose a research stream in the 4th year. They should do a research project or dissertation under the guidance of a faculty member of the university or college. The research project or dissertation will be in the major discipline. The students who secure 160 credits including 12 credits from a research project or dissertation are awarded UG Degree (Honours with Research).

PROPOSED COURSE STRUCTURE (NEP 2020)

Semester	Major	Minor	Multidisciplinary Course (Evaluation shall be carried out by the college)	Ability Enhancement Courses	Skill Enhancement Course	Value Added Course	Summer Course	Total Credits / Courses
I	1 Course × 6 Credits = 6 Credits Marks-60+15=75	1 Course × 4 Credits = 4 Credits (Minor-I) Marks-40+10=50	1 Course = 3 Credits Marks-35+10=45	×	1 Course = 3 Credits Marks-35+10=45	1 Course = 4 Credits: Environmental Education Marks-40+10=50	×	20/5
II	1 Course × 6 Credits = 6 Credits Marks-60+15=75	1 Course × 4 Credits = 4 Credits (Minor-II) Marks-40+10=50	1 Course = 3 Credits Marks-35+10=45	1 Course = 4 Credits: Communicative English Marks-40+10=50	1 Course = 3 Credits Marks-35+10=45	×	Summer Internship : 4 Credits (Additional for Certificate or Diploma)	20/5
Certificate	**12**	**08**	**06**	**04**	**06**	**04**		**40**

Semester	Major	Minor	Multidisciplinary Course (Evaluation shall be carried out by the college)	Ability Enhancement Courses	Skill Enhancement Course	Value Added Course	Summer Course	Total Credits / Courses
III	1 Course × 6 Credits = 6 Credits Marks-60+15=75	1 Course × 4 Credits = 4 Credits (Minor-I) Marks-40+10=50	1 Course = 3 Credits Marks-35+10=45	×	1 Course = 3 Credits Marks-35+10=45	1 Course = 4 Credits Marks-40+10=50	×	20/5
IV	2 Courses × 6 Credits = 12 Credits Marks-60+15=75 60+15=75	1 Course × 4 Credits = 4 Credits (Minor-II) Marks-40+10=50	×	1 Course = 4 Credits: MIL Marks-40+10=50	×	×	Summer Internship : 4 Credits (Additional for Certificate or Diploma)	20/4
Diploma	**30**	**16**	**09**	**08**	**09**	**08**		**80**

PROPOSED COURSE STRUCTURE (NEP 2020)

Semester	Major	Minor	Multidisciplinary Course (Evaluation shall be carried out by the college)	Ability Enhancement Courses	Skill Enhancement Course	Value Added Course	Summer Course	Total Credits / Courses
V	2 Courses × 6 Credits = 12 Credits Marks- 60+15=75 60+15=75	2 Courses × 4 Credits = 8 Credits (One Each from Minor-I & Minor-II) Marks- 40+10=50 40+10=50	×	×	×	×	×	20/4
VI	3 Courses × 6 Credits = 18 Credits Marks- 60+15=75 60+15=75 60+15=75 **Outreach / Internship = 2 Credits**	×	×	×	×	×	×	20/3
UG	**60+2**	24	09	08	09	08		120

PROPOSED COURSE STRUCTURE (NEP 2020)

Semester	Major	Minor	Multidisciplinary Course (Evaluation shall be carried out by the college)	Ability Enhancement Courses	Skill Enhancement Course	Value Added Course	Summer Course	Total Credits / Courses
VII	3 Courses × 6 Credits = 18 Credits Marks- 60+15=75 60+15=75 60+15=75	2 Courses × 4 Credits = 8 Credits (One Each from Minor-I & Minor-II) Marks- 40+10=50 40+10=50	×	×	×	×	×	26/5
VIII	3 Courses × 4 Credits = 12 Credits Marks- 40+10=50 40+10=50 40+10=50 **(2 Coursed × 6 Credits = 12 Credits for Honours without Research)**	×	×	×	×	×	**(Research Project / Dissertation = 12 Credits for Honours with Research)**	24/5
UG Honours Without Research	102+2	32	09	08	09	08	00	170
UG Honours With Research	90+2	32	09	08	09	08	12	170

Courses Offered

The college offers the following Major and Minor courses of studies.

Sl. No.	Major Subject	Minor Subjects
1.	Arabic	Arabic
2.	Bengali	Bengali
3.	Education	Defence Studies
4.	English	Education
5.	Geography	English
6.	History	History
7.	Philosophy	Philosophy
8.	Physical Education	Physical Education
9.	Political Science	Political Science
10.		Sanskrit

Subject Combination

Group	Major Subject	Minor Subjects (Choose Any Two Subjects as Minor)
1.	Arabic	History, Education / Physical Education, Defence Studies, English.
2.	Bengali	History, Education / Physical Education, Sanskrit.
3.	Education	Bengali, Political Science, Philosophy, Arabic.
4.	English	History, Education / Physical Education, Sanskrit.
5.	Geography	History, Education / Physical Education, Defence Studies, English.
6.	History	Bengali, Political Science, Philosophy, Arabic.
7.	Philosophy	History, Education / Physical Education, Defence Studies, English.
8.	Political Science	History, Education / Physical Education, Sanskrit.
9.	Physical Education	Bengali, Political Science, Philosophy, Arabic.

Intake Capacity

Subject	Subject Code	Unreserved	Schedule Caste	Schedule Tribe	OBC-A	OBC-B	Total
Bengali Major	BNGMAJ	194	78	21	35	25	353
Education Major	EDNMAJ	195	78	21	36	25	355
English Major	ENGMAJ	28	11	3	5	3	50
History Major	HISMAJ	212	85	23	38	27	385
Philosophy Major	PHILMAJ	28	11	3	5	3	50
Political Science Major	PLSMAJ	94	37	10	17	12	170
Geography Major	GEOMAJ	28	11	3	5	3	50
Physical Education Major	PEDMAJ	41	17	4	8	5	75
Arabic Major	ARBMAJ	11	5	1	2	1	20
Total		831	333	89	151	104	1508

Fees Structure

FEES STRUCTURE FOR THE YEAR 2024-25 (1ST SEMESTER)

Sl No	Particulars	Major Subject (Except Geography)	Major in Geography
1	Tuition fee (6 months)	450	750
2	Admission Fee	75	125
3	Development Fee	400	400
4	Printing	70	70
5	Building	100	100
6	Library Fee	100	100
7	College Exam. Fee	0	0
8	Registration Fee	110	110
9	Semester fee	75	125
10	Electric Charge	100	100
11	I Card Fee	20	20
12	Student Health Home	10	10
13	Sports Fee	70	70
14	Student affairs	50	50
15	Magazine fee	50	50
16	Misc. Trans Cost	10	10
16	Misc. Receipt	260	460
17	Practical Fee	0	0
18	Lab. Fee	0	750
19	Excursion fee	0	500
20	Infrastructural fee	0	1200
	TOTAL	**1950**	**5000**

Admission Qualifications:

Eligibility & Recognized Boards:

A candidate may be admitted to the first semester of four-year (Eight Semester) UG Courses of Studies on passing Higher Secondary (10+2) Examination in General conducted by the West Bengal Council of Higher Secondary Education or an equivalent examination conducted by other State Board/Council, or The W.B. Council of Rabindra Open Schooling, or The National Institute of Open Schooling (NIOS) recognized by the Distant Education Bureau (DEB) **subject to fulfillment of the conditions mentioned below:**

Candidates from 'other' Boards:

In case of other Boards / Councils, a candidate shall have to pass in five recognized subjects, of which one shall be English, of full marks not being less than 100 each. A candidate passing in less than five subjects shall not be eligible for admission.

Candidates from Vocational stream:

However, Candidates passing Higher Secondary examination in vocational stream conducted by the West Bengal State Council of Technical and Vocational Education and Skill Development (WBSCTV & SD) or any other equivalent Board / Council are also eligible for admission provided that the candidate must have passed in 5 (five) recognized subjects, of which one shall be English.

Candidates shall be allowed for admission within 03 consecutive Academy sessions including the year of passing the previous qualifying examination. (For example: candidates passing H.S. Examination in the year 2021 will get last chance of admission in the academic session 2023 – 2024.)

Minimum Eligibility Criteria for Admission:

4 - Year UG Degree (Honours / Honours with Research): A student who has passed the Higher Secondary (10+2) Examination held by the West Bengal Council of Higher Secondary Education or its equivalent Examination from other Boards/Councils with at least four subjects including English as Compulsory subject of 100 marks is eligible to take admission to the UG courses of studies on the basis of merit and available vacancy of the particular subject(s) of the concerned college.

Aggregate marks shall be calculated by adding the marks in top 4 subjects, in order of marks secured by a candidate. Marks obtained in Compulsory Environmental Studies (if any) shall not be taken into account for calculation of aggregate marks.

A candidate shall be allowed to pursue any one of the programmes in a particular Academic Session. At the initial stage, every student has to **choose one Major subject and two Minor subjects.**

Special conditions for admission to a few Major or Minor Courses:

1. **Education:** The subjects History, Philosophy, Political Science, Psychology and Sociology be treated as related subjects.
2. **Philosophy:** The subject Psychology be treated as related subject.

Intake Capacity and Reservation of seats:

The intake capacity for each program will be as follows:

➢ 4 year UG Degree (Honours / Honours with Research): The existing intake capacity in Honours subject as approved by the University shall be considered as the intake capacity for 4 year UG Degree (Honours / Honours with Research). In addition to that, maximum 25% of the total intake of programme course of the same division (B.A. or B.Sc. or B.Com.) of that college will be included in the major course of a particular subject of that division. However, the intake capacity will be increased as per the provisions of Gazette Notification no. 339-Edn (CS)/OM-74L/2023 dated 26.05.2023.

➢ College will develop necessary mechanism to restrict the number of students admitted in a particular major/minor subject.

➢ **Reservation of seats:** There shall be reservation of seats for SC / ST / OBC- A / OBC- B / EWS and Differently - abled candidates as per Rules / Orders of the state government.

➢ **The intake capacity as approved by the University should be compulsorily maintained.**

Groups of Discipline / Subjects:

A candidate is required to choose not more than one Discipline / Subject (Minor) from any of the groups mentioned below.

Groups:
Gr. I: Physics, Zoology, Education, Film Studies, Physical Education.
Gr. II: Mathematics, History.
Gr. III: Arabic, Chemistry, Defense Studies, Sanskrit, Sociology.
Gr. IV: Botany, Economics, Food and Nutrition.

Gr. V: Environmental Science, Political Science.
Gr. VI: Geography, Microbiology, Molecular Biology, Molecular Biology and Biotechnology, Media Studies, Philosophy.
Gr. VII: Philosophy, Statistics, English.
Gr. VIII: Computer Science, Bengali, Hindi, Urdu.

➢ All the Under Graduate students of the University have to register themselves for **Academic Bank of Credits (ABC)** through http://www.abc.gov.in/.

Help Desk for Online Admission:

For any admission related queries/grievances kindly contact to below mention phone numbers.

1. 9733899300 (Alauddin Biswas)

2. 8972015860 (Atin Ghosh)

3. 9932953847 (Prolay Kr. Saha)

4. 8967397210 (Samim Aktar Molla)

Schedule of Events in Centralised Admission Programme (for the session 2024-25)

	Date	Event
	19 June 2024	Launching of the Portal by Bratya Basu, Hon'ble Minister-in-Charge, Higher Education Department, Government of West Bengal at 1.00 PM
Phase -1	24 June - 7 July 2024	Registration and Application
	12 July 2024	Publication of the College/Institution -wise & Course/Programme-wise Merit lists and Seat allotment
	12 - 18 July 2024	Admission against Seat allotment
	23 July 2024	Publication of Institution-wise & Course/Programme-wise Seat allotment in the Upgrade round.
	23 - 26 July 2024	Admission against Seat allotment in the Upgrade round.
	30 July - 6 August 2024	Physical verification of admitted candidates at the Institution level
	7 August 2024	Class will start for new session 2024-25
Phase -2 (Mop Up)	8 August 2024	Publication of Institution-wise & Course/Programme-wise vacancy lists acros the State after the completion of the 1st Phase of the Centralised Admission, 2024 on 07.08.2024.
	8-17 August 2024	Applications in the Mop-up Phase from (1) Fresh applicants (2) Existing applicants of Phase-I, who (a) were not allotted any seat in Phase-I (b) cancelled their admission in Phase-I and (c) did not take admission after seat allotment in Phase-I
	20 August 2024	Publication of Merit list and Allocation list
	20-23 August 2024	Admission against Seat allotment
	27 August 2024	Publication of Institution-wise & Course/Programme-wise Seat allotment in the Upgrade round (Phase-2)
	27-30 August 2024	Admission against Seat allotment in upgrade round (Phase -2)
	3-7 September 2024	Physical verification of admitted candidates at the institution level after Mop-up Round at joining Classes

*Schedule is subject to modification in case of exigencies.

Code of Conduct for Students

The Code of Conduct for students at Hazi A. K. Khan College is designed to promote a respectful and conducive learning environment. It includes rules and guidelines that students are expected to follow to ensure their own well-being and the well-being of others. On taking admission, it is presumed that the student has read and understood the code of conduct and undertake to abide by it. Failing to comply with this code of conduct may lead to disciplinary action against him/her for misconduct or non-compliance by the competent authority as deemed fit.

[হাজী এ. কে. খান কলেজে শিক্ষা সহায়ক পরিবেশ গঠন এবং শিক্ষার্থীদের হিতসাধনের উদ্দেশ্যে ছাত্রছাত্রীদের জন্য নিম্নলিখিত আচরণবিধি নির্ধারিত হয়েছে। মহাবিদ্যালয়ের প্রতিটি ছাত্রছাত্রীকে সমস্ত আচরণবিধি মেনে চলার জন্য অঙ্গীকারবদ্ধ হতে হবে। আচরণবিধি লঙ্ঘন করলে অথবা শৃঙ্খলাভঙ্গ করলে মহাবিদ্যালয় কর্তৃপক্ষ তার বিরুদ্ধে ব্যবস্থা গ্রহণ করতে পারে।]

A)   In College Premises (কলেজ প্রাঙ্গণে)

1. The student shall be punctual and regular in the classes.

[শ্রেণীকক্ষে নিয়মিত ও নির্দিষ্ট সময়ে উপস্থিত থাকতে হবে।]

2. Every student must carry his/her identity card while being present on the College Premises. [মহাবিদ্যালয়ের মধ্যে পরিচয়পত্র [identity-card] সঙ্গে রাখা আবশ্যক।]

3. Any act which obstructs academic administrative activity and other proceedings of the college is strictly prohibited. [মহাবিদ্যালয়ের শিক্ষাসংক্রান্ত ও প্রশাসনিক বিষয়ে বিঘ্ন সৃষ্টিকারী কার্যকলাপ সম্পূর্ণরূপে নিষিদ্ধ।]

4. Polite and respectful behaviour towards the Principal, teachers and non-teaching staff of the College and their fellow students is expected from a student of Hazi A. K. Khan College. They must not use any kind of abusive behaviour or language. They should refrain from any activities which may dishonour the Institution.

[অধ্যক্ষ মহাশয়, শিক্ষক, শিক্ষাকর্মী ও সহপাঠীদের প্রতি নম্র ও শ্রদ্ধাশীল আচরণ বাঞ্ছনীয়। অভব্য আচরণ ও অশ্লীল ভাষা প্রয়োগ থেকে ছাত্রছাত্রীদের বিরত থাকতে হবে।]

5. Use of Cell phones is strictly prohibited during class hour.

[শ্রেণীকক্ষে পঠনপাঠন চলাকালীন মোবাইল ফোনের ব্যবহার কঠোরভাবে নিষিদ্ধ।]

6. During leisure hours, students are advised to use the library as maximum as possible.

[অবসর সময়ে ছাত্রছাত্রীদের যথাসম্ভব গ্রন্থাগার ব্যবহারের পরামর্শ দেওয়া হচ্ছে।]

7. Students must handle the College property, furniture, laboratory equipment library books etc. with utmost care. Damage to the furniture or any other materials may lead to penalty or suspension from the college.

[মহাবিদ্যালয়ের সম্পত্তি, আসবাবপত্র, গবেষণাগারের সরঞ্জাম সযত্নে ব্যবহার করতে হবে। আসবাবপত্র অথবা অন্যান্য সামগ্রী নষ্ট করলে শাস্তিপ্রদান/ সাময়িকভাবে বরখাস্ত করা হতে পারে।]

8.Students of the College are expected to participate in college activities like Seminars, Workshops, Awareness programmes, Orientation Programmes etc. Their active participation in college events like NSS programmes, Sports, cultural programmes and other co-curricular activities will be highly appreciated. It should be mentioned in this connection that the college endeavours to recognize the merit of students in a large number of categories. Each award includes a Certificate of Merit given on the College Foundation Day.

[মহাবিদ্যালয় কর্তৃক আয়োজিত আলোচনাচক্র, কর্মশালা, সচেতনতামূলক কার্যক্রম, ওরিয়েন্টেশন প্রোগ্রামে ছাত্রছাত্রীদের অংশগ্রহণ বাঞ্ছনীয়। মহাবিদ্যালয়ে জাতীয় সেবা প্রকল্প (NSS) সম্বন্ধীয় কার্যাবলী, খেলাধূলা, সাংস্কৃতিক অনুষ্ঠান ও অন্যান্য সহপাঠ্যক্রমিক কার্যাবলীতে ছাত্রছাত্রীদের সক্রিয় অংশগ্রহণে উৎসাহ প্রদান করা হয়। প্রসঙ্গত উল্লেখ্য, পড়াশোনার ক্ষেত্রে কৃতী ছাত্রছাত্রীদের পাশাপাশি সহপাঠ্যক্রমিক কার্যাবলীতে সক্রিয়ভাবে অংশগ্রহণকারী এবং বিশেষ কৃতিত্ব প্রদর্শনকারীদেরও প্রত্যেক বছর মহাবিদ্যালয়ের প্রতিষ্ঠা দিবসে পুরস্কৃত করা হয়।   ]

9.Students are required to check the Notice Board and also website of the college for important announcements.

[গুরুত্বপূর্ণ বিজ্ঞপ্তি সম্পর্কে জানার জন্য ছাত্রছাত্রীদের বিজ্ঞপ্তি ফলক (Notice Board) ও মহাবিদ্যালয়ের ওয়েবসাইট নিয়মিত অনুসরণ করতে হবে।]

10. Ragging in any form is strictly Prohibited and is a punishable offence. Anti- Ragging rules following UGC guidelines is to be maintained by the students. Submission of Anti Ragging Declaration is mandatory for all students.

[র্যাগিং একটি শাস্তিযোগ্য অপরাধ। UGC-র নির্দেশাবলী অনুসারে ছাত্রছাত্রীদের Anti- Ragging সম্বন্ধীয় নিয়মাবলী মেনে চলতে হবে। প্রসঙ্গত ভর্তির সময় প্রত্যেক ছাত্রছাত্রীকে Anti- Ragging সংক্রান্ত অঙ্গীকারপত্র জমা দিতে হবে।]

11.Students are expected to be decently dressed within the College Campus.

[মহাবিদ্যালয়ের সংস্কৃতির সাথে সামঞ্জস্য বজায় রেখে শালীন পোশাক পরিধান বাঞ্ছনীয়।]

12.Chewing paan masala, gutka or any other tobacco products, smoking or consumption of any other intoxicating products is strictly prohibited.

[ধূমপান, তামাকজাত দ্রব্য ও নেশাজাতীয় দ্রব্য সেবন কঠোরভাবে নিষিদ্ধ]

13.Help to keep the college premises neat and clean and refrain from littering and spitting.

[মহাবিদ্যালয় প্রাঙ্গন পরিষ্কার পরিচ্ছন্ন রাখতে হবে।]

14.Save water. Turn off taps after use.

[জল সংরক্ষণ কর। ব্যবহারের পর জলের কল বন্ধ করতে হবে।]

15.   Students are advised to take good care of the flowers and plants of the college premises. They should not pluck flowers or tear the leaves. Remember: Nature is our Saviour.

[মহাবিদ্যালয় প্রাঙ্গনের ফুল ও গাছের যত্ন নিতে হবে। ফুল বা পাতা নষ্ট করা থেকে বিরত থাকতে হবে। মনে রাখতে হবে – প্রকৃতি আমাদের ত্রাণকর্তা।]

B) IN LIBRARY (গ্রন্থাগারে)

1) Students are required to register themselves at the Entry book of the library.

[গ্রন্থাগারে প্রবেশের পর Entry book-এ নিবন্ধন করতে হবে।]

2) Students are required to keep aside their bags and belongings in the dedicated section for the same.

[গ্রন্থাগারে প্রবেশের পূর্বে ছাত্রছাত্রীদের ব্যাগ ও নিজস্ব জিনিষপত্র নির্দিষ্ট স্থানে রাখতে হবে।]

3) Students should maintain silence in the library. Making any kind of noise is not allowed in the library.

[গ্রন্থাগারে নীরবতা বজায় রাখতে হবে। লাইব্রেরিতে কোনো ধরনের শব্দ করা বাঞ্ছনীয় নয়।]

4) Students are required to comply with all the rules and regulations set by the librarian or the library sub-committee for lending books.

[গ্রন্থাগার থেকে বই নেওয়ার জন্য লাইব্রেরিয়ান বা লাইব্রেরি কমিটি দ্বারা নির্ধারিত সমস্ত নিয়ম মেনে চলতে হবে।]

5) Students should keep their mobile on silent mode while in library

[গ্রন্থাগারে থাকাকালীন ছাত্রছাত্রীদের মোবাইল নীরব (সাইলেন্ট মোডে) রাখতে হবে।]

6) Take good care of books issued to you. Handle with care and return them in a good condition within time. Do not mutilate the book or tear away pages from the book.

গ্রন্থাগার থেকে নেওয়া বইগুলির যত্ন নিতে হবে এবং যথাযথ অবস্থায় ফিরিয়ে দিতে হবে। কোন বই বিকৃত করা বা পাতা ছেঁড়া থেকে বিরত থাকতে হবে।

7) Students are advised to attend the library classes to learn how to use the online library and other useful information about the use of library

[অনলাইন লাইব্রেরি এবং লাইব্রেরির ব্যবহার বিষয়ক বিভিন্ন তথ্য সম্পর্কে অবগত হওয়ার জন্য শিক্ষার্থীদের লাইব্রেরি ক্লাসে উপস্থিত থাকতে হবে।

8) To promote maximum and proper utilization of library facilities and services, the institution gives away Best Library User Award to the students every year who make maximum use of library resources and facilities.

গ্রন্থাগার ব্যবহারে উৎসাহ প্রদানের জন্য সর্বাধিক গ্রন্থাগার ব্যবহারকারীকে প্রতিবছর পুরস্কৃত করা হয়।

C) IN CLASSROOM AND LABS (শ্রেণীকক্ষ এবং পরীক্ষাগারে)

1) Students are required to follow the class routine and attend lectures/ practical classes as per the same. Students are required to be present in the classroom /labs on time.

[ছাত্রছাত্রীদের ক্লাস রুটিন অনুসরণ করতে হবে এবং নির্দিষ্ট সময়ে শ্রেণীকক্ষ ও গবেষণাগারে উপস্থিত হতে হবে।]

2) According to University Regulations student should maintain at least 75% attendance.

[বিশ্ববিদ্যালয়ের অধ্যাদেশ অনুযায়ী ছাত্রছাত্রীদের ৭৫% উপস্থিতি আবশ্যিক]

3) Students are expected to submit all assignments, project work in time.

[ছাত্রছাত্রীদের নির্দিষ্ট সময়ের মধ্যে অ্যাসাইনমেন্ট এবং প্রোজেক্ট জমা দিতে হবে।]

4) Students are advised to consult with their respective mentors for any kind of guidance. The mentors will help the students to cope up with any kind of mental, social or academic problems of the mentees.

[ছাত্রছাত্রীরা তাদের যে কোন সমস্যায় পথপ্রদর্শনের জন্য তাদের mentor দের সাথে যোগাযোগ করবে। mentor গণ mentee দের যে কোন মানসিক, সামাজিক এবং শিক্ষাসংক্রান্ত সমস্যায় পথ প্রদর্শন করবেন।

5) In the classroom, students are required to actively participate in discussions on topics of academic interest.

ছাত্রছাত্রীদের শ্রেণীকক্ষের আলোচনায় সক্রিয়ভাবে অংশগ্রহণ করতে হবে।

6) Save electricity by switching off fans and tube lights when not in use. While exiting the classroom, switch off all the fans and tube lights and conserve electricity.

[বিদুৎ সাশ্রয়ের জন্য প্রয়োজন না হলে ফ্যান ও লাইটের সুইচ বন্ধ রাখতে হবে। শ্রেণীকক্ষ ত্যাগ করার সময় সমস্ত ফ্যান ও লাইটের সুইচ বন্ধ করতে হবে।]

7) Protect all college property from damage. No scribbling on walls or carving on benches.

[মহাবিদ্যালয়ের সমস্ত সম্পদ রক্ষা করতে হবে। দেওয়াল বা বেঞ্চের উপর লেখা থেকে বিরত থাকতে হবে।]

8) All teaching aids, projectors, white boards are to be carefully handled by students.

[সমস্ত শিক্ষণ সহসামগ্রী, প্রোজেক্টর, হোয়াইট বোর্ড ইত্যাদি অত্যন্ত যত্নের সাথে ব্যবহার করতে হবে।]

9) Computers made available in computer lab and library reading room and other places are to be used for academic purposes only.

[কম্পিউটার ল্যাব, গ্রন্থাগারের পঠনপাঠন কক্ষ এবং অন্যান্য স্থানে ছাত্র ছাত্রীদের ব্যবহার্য কম্পিউটার শুধুমাত্র পঠনপাঠনের কাজে ব্যবহার করতে হবে।]

মহাবিদ্যালয় তোমার।

এই মহাবিদ্যালয়ের সর্বাঙ্গীন বিকাশের দায়িত্ব তোমাকেই নিতে হবে।

Central Library

The Central Library of Hazi A. K. Khan College plays a pivotal role in the process of enhancement of teaching-learning of the College with a collection of approximately 8715 books besides magazines and journals and other reading materials, located on the second floor of the Annex building. The Library has a rich collection of old and rare books, invaluable reference books for the use of its patrons, and others who quest for knowledge and information. It is open to all bona fide students, teachers and other members of the college. Two borrower's cards are issued to each student who takes admission in the college. The Library modernization (Automation) system and services has been started through Koha.

❖ **Hazi A.K. Khan College Central Library OPAC:**

    LINK   - hakkcl-opac.l2c2.co.in

❖ **Library Hours:**

    Monday - Saturday   10:30 am - 4:30 pm

❖ **Rules & Regulations:**

➢ Reading room facility is available from 11.00- 3.00 PM on all working days.

➢ Library remains closed on Sundays and Public Holidays only as per University holiday list.

➢ All Teaching, Non-teaching staff members and students are the members of the Library.

➢ All teaching staff including Librarian is allowed to lend maximum 10 books from the library. However, holding of books for more than 30 days, renewal is obligatory.

➢ The invited Teachers can issue only 5 book at time for 2 weeks.

➢ The Non-teaching staff members, library staff, laboratory assistants are allowed to borrow not more than 5 books at a time for 30 days.

➢ Overdue charge for the Teaching and Non-teaching staff members is Rs.2/- per day per book.

➢ Teachers, Non-teaching staff of the college shall have to take Library Clearance Certificate before they take release from this college to join other institution or get retired from this college.

❖ **For Student Members:**

➢ Students can borrow maximum two books at a time depending on the availability of the same in the library for 14 days, which can be further renewed for a maximum period of another 14 days.

➢ The casual students are not allowed to borrow books or to use library reading room.

➢ Students can re issue their lending books for maximum two times provided that books have not been on demand by any other members of the library.

- ➤ Overdue charge for the students is Rs. 1.00 per day per book.
- ➤ No Journals/Magazines are issued for home use either to students or any staff.
- ➤ In case of any emergency need special permission is to be taken from the Principal.

❖ Loss of Library Books:

- ➤ In case of loss of Library book, the latest edition of the lost book is to be replaced to the library.
- ➤ Decision on out of print books will be taken by the Library Committee.
- ➤ Borrowed books are to be returned before appearing any semester examinations. No Mark sheet will be issued unless library clearance is issued by the library staff.

❖ General Rules:

- ➤ College Identity Card is compulsory for all enrolled students for availing of library facilities.
- ➤ At the time of entering the library, all personal belongings are to be kept at the prescribed counter, and must be taken back when the depositor leaves the library. The library will not be liable for any loss/damage caused to the belongings kept in the prescribed counter.
- ➤ In case of any grievances students can put complaint in the box kept outside the library which will be addressed by the Library Committee.
- ➤ No admission is permitted in Study Room without proper Student Identity Card.
- ➤ Books/any materials issued in the study room will have to be returned before leaving the Study Room.
- ➤ Books will be issued/can be returned within 4 PM. Lending services are open to Students from Monday to Saturday.
- ➤ Reference books can be used within the library reading room only.
- ➤ Use of Internet is allowed for educational/academic purpose within the permission of the Librarian. The students are not allowed to use any social networking sites, playing games, etc.
- ➤ The library rules framed above are subject to change from time to time as when Library Committee deems it necessary to reframe the same.

❖ Services and Facilities at the Library:

- ➤ In library all sections are given closed access facility.
- ➤ The newly added resources to library like books, journals, magazines, etc. are displayed for the convenience of students and faculty members so that they could be aware of the updated library collection. Newly added resources are set aside for display at least for ten days.

- Reading room facility is available for students as well as for faculties.
- Computer facility is available for staff.
- The library catalogue of books and other library materials can be accessed through intranet and internet (OPAC).

❖ Useful Links and Resources:

	Name of Database	Login Portal
	Journal Access	
1.	Sage Open Journal	https://journals.sagepub.com/
2.	Jstor Open	https://about.jstor.org/oa-and-free/
3.	Springer Open	https://www.springeropen.com/journals
4.	UG/PG MOOCs	http://ugcmoocs.inflibnet.ac.in/ugcmoocs/moocs_courses.php
5.	e-PG Pathshala	https://epgp.inflibnet.ac.in/
6.	e-Content courseware in UG subjects	http://cec.nic.in
7.	SWAYAMPRABHA	https://www.swayamprabha.gov.in
8.	Open Research Library	https://openresearchlibrary.org/home
9.	DOAJ	https://doaj.org/
10.	e-ShodhSindhu	https://ess.inflibnet.ac.in/
11.	Elsevier Open	https://www.elsevier.com
12.	Project Elucid	https://www.projecteuclid.org/open-access
13.	T&F	https://www.tandfonline.com/openaccess/openjournals
14.	Cambridge OA	https://www.cambridge.org/core/what-we-publish/open-access
15.	Cochrane Library	https://www.cochranelibrary.com
	E-Dissertation & Thesis Access	
16.	PQDT Open ProQuest	https://www.proquest.com/?defaultdiss=true
17.	MGU Online	https://mgutheses.in/
18.	Shodh Ganga	https://shodhganga.inflibnet.ac.in/
19.	Shodh Gangotri	https://shodhgangotri.inflibnet.ac.in/
20.	Uni of Leicester	https://leicester.figshare.com/
21.	NDL	https://ndl.iitkgp.ac.in/
22.	Research Project Database	https://www.inflibnet.ac.in/researchproject/

23.	Ethos	https://leicester.figshare.com//
24.	IRINS	https://irins.org/irins/#
	E-Books Access	
25.	PDF Drive	https://www.pdfdrive.com
26.	DOAB	https://www.doabooks.org
27.	HathiTrust Digital Library	https://www.hathitrust.org
28.	Project Gutenberg	https://dev.gutenberg.org
29.	Bentham Open	https://benthamopen.com
30.	Jstor Open Book	https://about.jstor.org/librarians/books/open-access-books-jstor/
31.	Springer Open	https://link.springer.com/search/page/3?facet-content-type=%22Book%22&package=openaccess
32.	Intechopen	https://www.intechopen.com/
33.	Z Library	https://z-lib.org/
34.	Oapen	https://library.oapen.org/
35.	Indian Manuscripts	http://indianmanuscripts.com/
36.	Exam Fear	https://www.examfear.com/
	E-Content Access	
37.	E-PG Pathshala	https://epgp.inflibnet.ac.in/
38.	Vidya Mitra	https://vidyamitra.inflibnet.ac.in/
	E-Learning Access	
39.	N-LIST	https://nlist.inflibnet.ac.in/
40.	Swayam Prabha	https://swayamprabha.gov.in/
	Career Guidance	
41.	Manorama Yearbook	https://www.manoramayearbook.in/
42.	কর্মসংস্থান	https://karmasangsthan.xn--r5ba5fsc.com/
43.	পেশাপ্রবেশ	https://www.magzter.com//
	Online Newspapers	
44.	Business India	https://businessindia.co/emagazine/
45.	Employment News	https://www.employmentnews.gov.in/
46.	Telegraph India Online	https://www.telegraphindia.com/

47.	Ananda bazar	https://www.anandabazar.com/
48.	The Statesman	https://www.thestatesman.com/
49.	Times of India	https://timesofindia.indiatimes.com/
50.		

❖ Library Team:

Convener

1. Dr. Bidisha Munshi (Convenor)
2. Dr. Nanigopal Malo (Convenor)
3. Kismot Sk (Asstt. Convenor)

Members

1. Dr. Piyal Dan (IQAC Coordinator)
2. Dr. Pulokes Mandal (TCS)
3. Dr. Munmun Dutta
4. Dr Shamim Aktar Munshi (External Member)
5. Selim Haque
6. Mithun Saikh
7. Protyus Kumar Ghosh

National Service Scheme (NSS)

The college has one National Service Scheme unit, popularly known as NSS. The motto of NSS, 'NOT ME BUT YOU', reflects the essence of democratic living and upholds the need for self-less service. It organizes seven days' special camp every year. All students are encouraged to associate themselves with NSS activities of the college. This voluntary unit conducts various social works such as-

1. Tree plantation programme

2. Blood donation camp

3. Thalassemia awareness and test programme

4. Anti-women and child trafficking programme

5. Aranya Saptaha Celebration

6. Covid-19 awareness programme

7. Sachha Bharat Mission Campaign

8. Health Check-Up Camp etc.

Sports

Every year annual sports day is held successfully with active participation of students, teachers and non-teaching staff of the college. To make sports an integral part of student's life, the College has introduced Physical Education as a general subject. Physical Education department organizes coaching camps time to time. Several infrastructure facilities are available for indoor games. College encourages students to participate in inter-college and inter-university tournaments.

Multi-Service Facilities for Students

A. Scholarships

A scholarship is a form of financial aid awarded to students to further education. Scholarships are awarded based upon various criteria, such as academic merit, diversity and inclusion, athletic skill, and financial need. The West Bengal and the central government implement several top scholarship schemes in Bengal for needy and meritorious students. Students belonging to Scheduled Caste, Scheduled Tribe, Minority community and Meritorious, Poor, Female students are entitled to get several West Bengal Government scholarships.

1. Swami Vivekananda Merit cum Means Scholarship:

With a view to assisting the meritorious students belonging to economically backward families in the State of West Bengal to pursue higher studies, the Government of West Bengal introduces this scheme of giving scholarships at different levels of higher studies, at educational institutions based in West Bengal. The upper ceiling for family income has been fixed at Rs.2, 50,000/- per annum. The minimum qualifying marks for being considered for award of scholarships will be 60% in aggregate, in the H.S. Examination conducted by the W.B. Council of H.S. Education/Madrasha Siksha Parishad. For the UG (Arts), UG (Commerce), UG (Science) separate merit lists will be prepared.

2. Kanyashree Prakalpa:

Kanyashree Prakalpa seeks to improve the status and wellbeing of girls, specifically those from socio-economically disadvantaged families through Conditional Cash Transfers. The one-time grant of Rs. 25,000/- is for girls who are between the ages of 18 and 19.

3. OASIS Scholarship:

Backward Classes Welfare Department of West Bengal Govt. providing OASIS Scholarship for SC, ST and OBC students to help them financially for their higher studies. Candidate will be selected for this Scholarship on the basis of their financial condition and merit.

4. Aikyashree Scholarship:

West Bengal State Scholarships for Minority Students with a view to providing them more avenues for socio-economic and educational mobility by extending financial support and encouragement to the meritorious students. The West Bengal Minorities' Development & Finance Corporation (WBMDFC) will be the Nodal Organization for this scheme.

B. Anti-Ragging Cell

Hazi A. K. Khan College is ragging free campus. Numbers of Anti-Ragging acts are in place to ensure strict compliances. The attention of the students is also drawn to the judgment of the Hon'ble Supreme Court of India wherein it is mandatory for the institution to file a complaint with the Police Authority, and with all resulting consequences as per "The Circular of the Education Department, Government of West Bengal on Prohibition of Ragging in Colleges and Hostel." As per the UGC guidelines in curbing the menace of ragging in Higher Educational Institutions, the College has formed an Anti-ragging cell so as to provide a healthy environment to the students. A general declaration of 'not involving into ragging' is taken from the students. If any such situation still crops up, the students can contact to Dr. Piyali Dan, the Convener of the Anti-Ragging Cell.

Mail ID: hakkcantiragging@gmail.com

C. Women Grievance Cell

Women Grievance Cell has been formed by the college to ensure safety, security and dignity of the students as well as other stakeholders of the College. The cell functions in keeping a healthy atmosphere which is free of sexual harassment and gender based discrimination for all women employees and students. It also recommends measures for promoting gender equality and amity. In any disturbance due to sexual harassment, the students can contact to Dr. Piyali Dan, the Convener of the Women Grievance Cell.

D. Virtual Classroom

Hazi A. K. Khan College has a virtual classroom for the students in the premises. This virtual classroom is a teaching and learning environment where students can study, learn, gain and grow through an online medium. Within this virtual classroom, teachers and students can not only communicate and interact, but also view and discuss presentations, and engross with learning resources all in an online setting.

E. Educational Tour and Excursion

As per the University of Kalyani CBCS syllabus requirements the Departments of Geography and Education undertake educational excursions and tour for their students. It is essential for the students to participate in these excursions accompanied by the Department faculty members. Besides, other Departments also organize departmental trips to places of academic and cultural interest.

Department of Geography

Department of Education

F. Hostel Facility

The college has a Minority Girls' Hostel which was established with financial assistance from the minority department of Government of West Bengal. The hostel aims to provide convenient and comfortable accommodation for the outstation female students. It is situated in the main campus of the College. It is a privilege to reside in the hostel as it provides excellent modern facilities.

G. Tutorial Classes

A tutorial is a teaching session given to one student or a small group of students. If students are stuck in a class, they can use a tutorial. Tutorials are designed to give a space to engage more actively with the course content.

H. Smart Class

Smart Classes make use of digital technology to help students study more effectively. The numerous audio and visual aids used in smart classes in college complement and make learning enjoyable and engaging. Because digital data are segmented and structured, the platform improves teacher-student and peer-to-peer interaction and makes smart classes beneficial for students.

I. College Canteen

From the very beginning of the College the College Canteen has been functioning efficiently. The canteen is located inside the College. Students and staff of the college can buy food at a subsidized rate from college canteen.

J. College Magazine

The college magazine published annually showcases the literary and creative skills of the students. The magazine carries Poem / articles by students of all departments, teaching and Non-Teaching staff.

Convener: Dr. Pulokesh Mondal, (Department of Bengali).

K. Geography Lab.

Geography lab plays a pivotal role in enriching geographical base of a student- a necessary part of learning that exposes students to full spectrum of disciplinary subfields- physical, human and nature-society geography as well as geographical techniques. The lab is well equipped with a series of maps, topographic sheets and variety of survey equipment's like tracing table, thermometers, barometer, magnetic compass, electric globe, anemometer, Dumpy Level, different Scales, Geological Map, Transit Theodolite, standard time indicator and wet and dry bulb thermometers. CDs related to different topics are also kept in the lab. Field trips are organized for the students to study the natural occupancy of various facts and inform about physical changes with the help of Global positioning system and Geographic information system available on Net. Geography Lab specializes in the development of qualitative and quantitative research skills in College.

HAZI A. K. KHAN COLLEGE
ACADEMIC CALENDAR (2024-2025)

Semester	Commencement of Class (Tentative)	Internal Assessment (Tentative)	Publication of Internal Assessment Result (Tentative)	University Exam. (Tentative)	Proposed Programmes (Tentative)
B.A. 1st SEMESTER	As per schedule of Higher Education Govt. of West Bengal	1st Internal Assessment 4th week of November; 2nd Internal Assessment 1st week of January	1st week of December; 2nd week of January	As per the schedule of the University of Kalyani	15th August Independence Day; 5th September Teacher's Day; 8th September College Foundation Day; 24th September NSS Day; 1st week of December Nabin Baran & Social; 2nd week of December Annual Sports; 12th January Swami Vivekananda Birthday; 23rd January Netaji Birthday; 26th January Republic Day; 2nd Week of February NSS Special Camp; 21st February International Mother Language Day; 8th March International Women Day; 9th May Rabindra Jayanti; Cultural programs, Seminars, Workshops, Awareness Camps will be organized throughout the session
B.A. 2nd SEMESTER	Immediately after seven days of completion of the B.A. 1st Semester examination	1st Internal Assessment 1st week of June; 2nd Internal Assessment 1st week of July	2nd week of June; 2nd Week of July		
B.A. 3rd SEMESTER	Immediately after seven days of completion of the B.A. 2nd Semester examination	1st Internal Assessment 3rd week of November; 2nd Internal Assessment 2nd week of December	4th week of November; 3rd week of December		
B.A. 4th SEMESTER	Immediately after seven days of completion of the B.A. 3rd Semester examination	1st Internal Assessment 1st week of May; 2nd Internal Assessment 2nd week of June	2nd week of May; 3rd week of June		
B.A. 5th SEMESTER	Immediately after seven days of completion of the B.A. 4th Semester examination	1st Internal Assessment 2nd week of November; 2nd Internal Assessment 1st week of December	3rd week of November; 2nd week of December		
B.A. 6th SEMESTER	Immediately after seven days of completion of the B.A. 5th Semester examination	1st Internal Assessment 3rd week of April; 2nd Internal Assessment 2nd week of May	4th week of April; 3rd week of May		

Test Exam and MCQ Tests will be taken by the Departments

Holiday List (July, 2024 – December, 2024)

Date	Day	Occasion
7th July, 2024	Sunday	Ratha Yatra
17th July, 2024	Wednesday	Muharram
15th August, 2024	Thursday	Independence Day
19th August, 2024	Monday	Rakhi Bandhan
26th August, 2024	Monday	Janmastami
16th September, 2024	Monday	Fateha-Dwaz-Daham
2nd October, 2024	Wednesday	Birthday of Gandhiji & Mahalaya
7th October, 2024 To 8th November, 2024	Monday & Friday	Durgapuja, Laxmi Puja, Kalipuja, Bhatri Dwitiya & Chhat puja
15th November, 2024	Friday	Birthday of Guru Nanak & Birthday of Birsha Munda & Parswanath's rathajatra
25th December, 2024	Wednesday	Christmas Day
17th July, 2024	Wednesday	Muharram

Following the publication of the holiday list for the upcoming calendar year, the holiday list for January-June will be released.

Principal
Hazi A. K. Khan College
Hariharpara, Murshidabad

HAZI A.K.KHAN COLLEGE
LIST OF HOLIDAYS 2024

SL. NO	DATE	DAY	OCCASION	NO OF DAYS
1	1st January, 2024	Monday	English New Year Day	01 (One)
2	12th January, 2024	Friday	Swami Vivekananda Birthday	01 (One)
3	15th January, 2024	Monday	Hazi A.K.Khan Day	01 (One)
4	23rd January, 2024	Tuesday	Netaji Birthday	01 (One)
5	26th January, 2024	Friday	Republic Day	01 (One)
6	13th February, 2024 & 14th February, 2024	Tuesday & Wednesday	Saraswati Puja & Thakur Panchanan Barma Birthday	02 (Two)
7	24th February, 2024	Sunday	Birthday of Guru Rabidas	X
8	26th February, 2024	Monday	Shab-e-Barat	01 (One)
9	8th March, 2024	Friday	Shivratri	01 (One)
10	25th March, 2024 & 26th March, 2024	Monday & Tuesday	Dolyatra & Holi,	02 (two)
11	29th March, 2024	Friday	Good-Friday	01 (One)
12	30th March, 2024	Saturday	Easter Saturday	01 (One)
13	6th April, 2024	Saturday	Sri Sri Harichand Thakur Birthday	01 (One)
14	10th April, 2024 & 11th April, 2024	Wednesday & Thursday	Eid-Ul-Fitr	02 (two)
15	14th April, 2024	Sunday	Birthday of Dr. B.R. Ambedkar & Bengali New Year's Day	X
16	21st April, 2024	Sunday	Mahavir Jayanti	X
17	1st May, 2024	Wednesday	May Day	01 (One)
18	8th May, 2024	Wednesday	Birthday of Rabindranath Tagore	01 (One)
19	23rd May, 2024	Thursday	Buddha Purnima & Birthday of Pandit Raghunath Murmu	01 (One)
20	17th June, 2024	Monday	Id-ud-Zoha (Bakrid)	01 (One)
21	30th June, 202	Sunday	Hul Diwas	X
22	7th July, 2024	Sunday	Ratha Yatra	X
23	17th July, 2024	Wednesday	Muharram	01 (One)
24	15th August, 2024	Thursday	Independence Day	01 (One)
25	19th August, 2024	Monday	Rakhi Bandhan	01 (One)
26	26th August, 2024	Monday	Janmastami	01 (One)
27	16th September, 2024	Monday	Fateha-Dwaz-Daham	01 (One)
28	2nd October, 2024	Wednesday	Birthday of Gandhiji & Mahalaya	01 (One)
29	7th October, 2024 To 8th November, 2024	Monday & Friday	Durgapuja, Laxmi Puja, Kalipuja, Bhatri Dwitiya & Chhat puja	28 (Twenty Eight) Excluding Sunday
30	15th November, 2024	Friday	Birthday of Guru Nanak & Birthday of Birsha Munda & Parswanath's rathajatra	01 (One)
31	25th December, 2024	Wednesday	Christmas Day	01 (One)
				56 Days
		Principal's Discretion		5 Days
		Total		61 Days

Sectional Holidays in 2024

1. Karam Puja   ---- (To be notified later on)

Dr. Goutam Kumar Ghosh
Principal
Hazi A.K.Khan College
Hariharpara, Murshidabad

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